



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY

WASHINGTON, D.C. 20460

JUN 15 2006

OFFICE OF
AIR AND RADIATION

MEMORANDUM

SUBJECT: Additional Guidance for Addressing the State Grant Workplan
Template Requirements

FROM: Elizabeth Craig *EC*
Deputy Assistant Administrator

TO: Air Division Directors, Regions I-X

The President's FY 2007 budget request directs that the Agency develop a template for States to use in preparing their work plans for categorical and performance partnership grants. The template should help assure the development and reporting of more consistent and meaningful grant-related performance information that clearly links to EPA's strategic goals and objectives. The Agency has developed general guidance addressing the template requirement and various FY 2007 national program guidance documents discuss its implementation.

During the recent Regional Air Division Directors' meeting in Philadelphia, several Regions requested additional details on how Regions and their recipients should specifically respond to the Agency's implementation of the template directive. The attached Q&A document provides this information.¹ Please use this information in negotiating your FY 2007 CAA §105 and State Indoor Radon grant agreements with your recipients.

OAR has chosen to implement the template by focusing on annual or short-term measures of programmatic and environmental performance. The intent is to minimize additional workload on state and local agencies by using existing measures based on existing data systems and reporting requirements and that can be implemented in the FY 2007 grant cycle. While recent PART reviews have created several new measures, these largely rely upon existing data already being supplied by states and locals. EPA will be responsible for developing these measures and determining their baselines for measuring future progress at the end of the FY 2007.

¹ Additional information on the template requirement is available in the FY 2007 OAR National Program and Grant Guidance which may be found at: <http://www.epa.gov/ocfo/npmguidance/index.htm>. More specific information on implementation of the template in the State Indoor Radon program may also be found at: <http://www.epa.gov/radon/SIRGprogram.html>. This guidance will also be posted on the NPM guidance website.

For outdoor air measures, it is important to remember that the template is a subset of, not a replacement for, the larger universe of performance requirements contained in the national guidance and the Agency's Annual Commitment System. The measures for Indoor Radon reflect the efforts of an ongoing ORIA/State workgroup set up to better identify and measure the results of the various State Indoor Radon programs.

In July, the Agency and State representatives will be going to OMB to present the Agency's approach to implementing the Template Directive. Notwithstanding the outcome of that discussion, OAR will continue to work with the Regions and with recipients of CAA §105 air grant and State Indoor Radon grant assistance during FY 2007 to assess how well the template and its contents help us measure and explain the contribution of grant-funded activity to our mission.

Should you have additional questions please feel free to contact either Jerry Stubberfield (919-541-0876) on the outdoor measures, John M. Hall (202-343-9453) on the indoor radon measures, and Bill Houck (202-564-1349) with questions on the overall template.

cc: Assistant Regional Administrators for Policy and Management, Regions I-X
Regional Air Program Managers, Regions I-X
Regional Air Grant Coordinators, Regions I-X
Deputy Air Division Directors, Regions I-X
Grants Management Officers, Regions I-X
OAR Office Directors
Howard Corcoran
Tanya Motley
Valerie Green
Mike Osinski